

Poultney Board of Selectmen
Meeting
Monday, August 12, 2019 – 6:30 pm
Poultney Town Hall
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 7/22/19 and 7/30/19
- 3) Public Comments and Concerns
- 4) Road Report
- 5) Town Manager's Report
 - Letters of interest re: Poultney Selectboard
 - Tax bills
 - Road detour
 - Recreation Economy Planning Grant
 - USDA grant re: Economic Development Coordinator
 - FEMA damage inventory
 - Personnel Policy
- 6) Transact Any Other Lawful Business
 - Marijuana Dispensary discussion
- 7) Executive Session
- 8) Health Officer's Report:
Feral Cats on York Street
- 9) Rutland Regional Planning Commission
- 10) Board Orders
- 11) Adjourn

Meeting Minutes

Poultney Board of Selectmen Monday, August 12, 2019 – 6:30 PM Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Terry Williams, George Miller, and Carol Bunce. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Highway Foreman, Dan Kowalski, Linda Pepler, C.B. Hall, Geraldine Dankowski, Neal Vreeland, and Katie Barcellos from the Rutland Herald.

Adoption of the Agenda: Terry Williams made a motion to approve the agenda. George Miller seconded the motion. Motion carried.

Approval of Minutes: Carol Bunce noted some typographical errors in the minutes of 7-22-19. George Miller made a motion to approve the minutes of 7-22-19 with the changes, and to approve the minutes of 7-30-19. Terry Williams seconded the motion. Motion carried with all in favor.

Public Comments and Concerns:

- C.B. Hall questioned when will Paul Donaldson send Notice of Violation to Poultney Properties for the signs that have remained on its property in connection with the Bylaw Amendment Vote. Discussion followed. Neal Vreeland stated it should be a matter of simply writing a letter. Discussion followed. Donaldson will send out a NOV letter by the end of the week.
- Dan Kowalski presented a letter of interest to the board in connection with the vacant Selectboard position.

Road Report:

Ron Kelley reported the following:

- Highland Gray Grants-In-Aid project has been completed, he is working with Neisja and Paul on gathering timesheets, invoices, etc. to get reimbursed from the grant;
- He has visited with ANR again re: bank washout on Route 140;
- He has received some assistance from Todd Eaton re: bid procedures for FEMA work;
- The crew has been using chloride on the detour route;
- Replacement of culvert west of the bridge while the bridge is closed;
- He has ordered a large culvert per ANR requirements for York Street Extension work;

Town Managers Report: Paul Donaldson reported the following:

- He has been extremely busy with many items, including, FEMA Damage Inventory, working with the Poultney Comes Together/Moves Forward initiative, working with

Slate Valley Trails, working on EPA grant initiative, USDA Economic Development Grant, Setting the Tax Rate, meeting with NEMRC to generate tax bills.

- The board received two letters of interest for the vacant Selectboard position, one from Scott MacLachlan and one from Tyler Ballard. A couple of other people have expressed interest but Donaldson has not received any additional written requests from folks. Donaldson will ask interested people to attend the next Selectboard meeting, including Mr. Kowalski.
- Donaldson stated that the tax bills had been sent out after a day's meeting with NEMRC.
- Donaldson stated the bridge closure remains on schedule.
- Donaldson stated the town had been selected as a semi-finalist for the Recreation Economy Planning Grant; there was a conference call this morning with the grant folks, Jeff King, some folks from Slate Valley Trails, REDC, Jonas for the Recreation Department, and the director of Lake Saint Catherine State Park participated.
- Donaldson is working with Gary Holloway on putting together a comprehensive job description for the Economic Development Coordinator position.
- Donaldson wants to restart the Personnel Policy revisions discussion. Setting a special meeting for Tuesday, August 27, 2019 at 4:00 P.M.

Transact any Other Lawful Business:

- Discussion re: Marijuana Dispensary. Jeff King stated he believes that there is some tax revenue that could be shared with towns that host such facilities. The legislature is supposed to revisit this next year so the consensus was to table the discussion until the matter is revisited by the State.
- Discussion of appointment of a Vice Chair of the Selectboard since Tom Coloutti has resigned. Carol Bunce nominated Terry Williams to be the Vice Chair of the Selectboard. George Miller seconded the motion. Motion carried will all in favor.
- Discussion regarding the markers for the Constable cruiser. The markers should state: "Poultney Constable."
- Terry Williams inquired as to whether its easier to have gravel spread by the producer vs. stockpiling it. Ron Kelley stated with schedules of all involved its often more practical to stockpile and transport it as the work progresses.

Health Officer: Donaldson has had some complaints of feral cats that need to be investigated.

Rutland Regional Planning Commission: Terry Williams stated that there have been no monthly meetings since May. There is however an August 20 meeting he plans to attend. Donaldson advised he could discuss our FEMA related damage with the board when he meets.

Executive Session: None.

Board Orders:

Terry Williams made a motion to pay board orders. George Miller seconded the motion.
Motion carried.

Adjournment:

George Miller made a motion to adjourn the meeting. Terry Williams seconded the Motion.
Motion carried with all in favor.

s/Paul Donaldson